POSITION VACANT
Nundle Public School P&C Association Out of School Hours Care (OOSH)

EXPRESSIONS OF INTEREST
Casual Educator (Child Care Assistant)

The Nundle Public School P&C Association OOSH is a Before and After School Care and Vacation Care service for students who attend Nundle Public School.

The service is based at 93 Jenkins Street, next to the school, and is open on school days when required from 7.30am to 8.30am and 3pm to 6.30pm. In the holidays care may be provided from 7.30am to 6.30pm.

We are looking for reliable, motivated persons with the required minimum qualifications (or with a desire to obtain these) who are able to work as part of a team to assist in providing quality child care during opening hours.

Duties may include but are not limited to:

• Working as part of a team to support the operation and development of the OOSH service according to programs, policies and procedures;
• Providing high quality care for children ranging in age from Kindergarten to Year 6;
• Providing age appropriate activities and educational elements to children in care, including children with a disability;
• Providing nutritious snacks and drinks for children;
• Carrying out work duties with a high level of responsibility and confidentiality;
• Reporting to the OOSH committee as required.

Minimum Qualifications: Working With Children Check for employment, current First Aid certificate, Anaphylaxis training, Asthma training.

Desirable Attributes: high level of communication skills, an understanding of child care and the needs of children aged from 5 to 13, ability to work alone and in a team environment, available to work at relatively short notice.

Remuneration: this position is paid under the Children’s Services Award 2010 on a per hour basis at a level according to the experience of the employee.

Please submit your resume, including contact details of two referees, accompanied by a cover letter addressing how you can fulfil the duties, minimum qualifications and desirable attributes of the position to:

The President
Nundle Public School P&C Association
95 Jenkins Street
NUNDLE NSW 2340

There is no closing date currently set for submissions. For a copy of this advertisement please go to the school’s website http://www.nundle-p.schools.nsw.edu.au/out-of-hours-school-care or call in at the school’s office.